

Job Vacancies

Professions & Training 

Trial Management (d/w/m) Pädiatrie m.S. Hämatologie und Onkologie

Specialty

**Pediatric and adolescent medicine,
Hematology and oncology**



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Work time

full-time

Start date

01.05.2026

Employment
period

limited

Application
deadline

31.03.2026

Deployment

location Charité

Campus

Virchow-

Klinikum,

Wedding

Jobcode

6831

Salary group

E13/Ä1

Working at Charité

We are looking for a motivated and experienced trial manager to take on the operational management of researcher-initiated and/or externally funded clinical trials in an academic research environment.

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with applicable regulations, Good Clinical Practice (ICH-GCP), and institutional guidelines.

This position requires organizational skills, knowledge of the regulatory environment, and the ability to coordinate multidisciplinary academic teams.

Overview of the position

Main responsibilities:

Lead the operational planning and execution of assigned clinical trials - (Phase I–IV, as needed).

Develop and manage study timelines, budgets, and resource plans.

Oversee site selection, initiation, monitoring, and closure activities.

Manage and coordinate CROs, vendors, and external partners.

Ensuring compliance with ICH-GCP, SOPs, and local/international

regulations.

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creating study documents
(protocols, ICFs, study plans, etc.).

Monitoring study progress and
preparing regular status reports.

Ensuring accurate documentation
and readiness for inspection.

Cross-functional collaboration with
clinical research, regulatory, data
management, safety, and medical
teams.

What we are looking for

Qualifications:

University degree in life sciences,
medicine, pharmacy, healthcare, or
a related field.

Experience in coordinating or
managing clinical trials, preferably
in an academic setting, is an
advantage.

Knowledge of ICH-GCP and
applicable regulatory requirements.

Experience with ethics applications
and regulatory processes.

Experience in project management

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Desired skills:

Experience in clinical research.
Familiarity with grant-funded research and public funding structures.
Experience in budget management.
Ability to work independently while supporting academic researchers.
Strong organizational and documentation skills.
High accuracy and attention to detail.

Charité offers you

What we offer

An exciting role in a leading academic research environment.
Participation in innovative clinical research projects.
Interdisciplinary collaboration with clinicians and scientists.
Employment in accordance with public service regulations.
Extensive training and continuing education opportunities

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Information regarding the position

Pay grade E13 TVÖD VKA K or Ä1 TV-ÄB Charité—depending on qualifications. Here you will find all information regarding salary and the collective bargaining agreement.

The workweek is 38.5 hours (full-time).

The position is limited to 2 years, as it is tied to the project duration.

We offer 30 days of vacation as standard

The application deadline is:

Reference number: ID 6831

Application

Everyone is welcome at the Charité,

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and inclusion.

Apply using our online tool and become part of the Charité.

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If you have questions, please contact:

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